

**EASTERN PLUMAS HEALTH CARE DISTRICT
MEETING OF THE STANDING FINANCE COMMITTEE
OF THE BOARD OF DIRECTORS
MINUTES
Thursday, August 25, 2022 at 8:30 a.m.**

1. Call to Order

Meeting was called to order at 8:52 a.m.

2. Roll Call

Present: Paul Swanson, M.D., Board Member

Absent: Augustine Corcoran, Board Member

Staff in attendance: Doug McCoy, CEO; Katherine Pairish, CFO; Penny Holland, CNO; and Susan Horstmeyer, Clerk of the Board.

3. Consent Calendar

The consent calendar items were unable to be approved as submitted due to Director Corcoran's absence.

4. Board Comments

None.

5. Public Comments

None.

6. CFO Report

Summary

For the month of July 2022, we posted a net loss in the amount of \$1,077,091. While this is not great news, we did budget for a net loss of \$1,174,951. This loss was due partly to the fact that we processed three payrolls in the month. Most months, we only process two. We also did not receive any IGT funds.

Revenues

Gross Revenues were under budget by \$65,918. Inpatient Revenues were under budget by \$119,077. Skilled Nursing Revenues were equal to what was budgeted. Outpatient Revenues were over budget by \$131,191 and Clinic Revenues were under budget by \$78,032.

Expenses (Year-to-date through June 30, 2022)

Salaries and Benefits: Combined Salaries and Benefits were over budget by \$34,061.

Professional Fees: Professional Fees under budget by \$5,897.

Repairs & Maintenance: Repairs & Maintenance were over budget by \$1,065.

Supplies: Supplies were under budget by \$1,122.

Purchased Services: Purchased Services were over budget by \$67,153.

Depreciation Expense: Depreciation Expense was over budget by \$799.

Other Expenses: Other Expenses were under budget by \$5,497. These include training, travel, and dues and subscriptions.

Revenue Cycle

Gross Accounts Receivable as of July 31, 2022, was \$7.7 million. Gross Accounts Receivable days were 63. We budgeted 59 and best practice is 55. The uptick in AR days is due mainly to staffing shortages, staff adapting to new processes and payers delaying payment.

Balance Sheet

Total Assets decreased by 3.4% compared to July 31, 2021. Cash decreased 7.83% as last year's cash included \$3,721,205 in IGT monies.

Additional Information

Days cash on hand on July 31, 2022, was 201. July 31, 2021, days cash on hand was 317. Again, the decrease is due to no IGT's received in the current year. Our cash position is still very strong. We will continue to monitor expenses and work to increase patient days in the SNF's.

Jerrel Tucker, our auditor, will be here the second week of September to conduct our annual audit and most likely will present his report at the December Board meeting. The only likely audit issues will be associated with the Cares Act and accrual cost report. We should have IGT's before the end of the fiscal year. Prime replaced the 3 IGT's with QIP, we won't receive anything this calendar year. The other two won't be as much as previous years. We have roughly \$22 million in cash and roughly \$4 million in Cares Act. We may be able to use Covid monies for the new Loyalton Clinic, if not we will have \$18 million in cash.

Director Swanson commented that we had two SNF admits yesterday and asked how much each payroll costs. Katherine replied that each payroll is roughly \$650k. Katherine noted our mammography unit will be starting back up.

Doug McCoy stated Paul Bruning is working to improve our patient volumes in the Portola and Graeagle clinics and decrease our use of travelers. Jim Burson is increasing the outpatient goal and Lorraine is working to reach the mid 50's in the SNF's. Marketing materials for the clinics and outpatient services have been very helpful. The City has two locations on Hwy 70 which may work for a scrolling billboard. We would like to partner with the city for displaying announcements. Director Swanson stated he is strongly in favor of a billboard.

Katherine stated her neighbors recently commented to her about their very positive experience in the clinics and hospital, which is a big change.

7. **Adjournment**

Meeting adjourned at 9:18 a.m.